



# CONSULATE GENERAL OF JAMAICA, TORONTO

## REQUIREMENTS FOR FIRST TIME ADULT JAMAICAN PASSPORT

A Jamaican national is eligible to apply for his or her Jamaican Passport provided that he or she is in possession of a Jamaican Birth Certificate or Certificate of Citizenship.

The following **original** documents are required:

- Completed Jamaican Passport Application Form <https://www.pica.gov.jm/sites/default/files/Forms/Jamaica-Passport-Application-Compressed.pdf>
- Birth Certificate, Adoption Certificate or Citizenship Certificate;
- Marriage Certificate (where applicable);
- Official Change of Name Document e.g. Court Order, Deed Polls registered through the Courts or the Country's Record Office (where applicable);
- Valid Government issued ID (Driver's Licence, Permanent Resident Card or Passport)
- Two (2) identical passport sized photographs, one of which is to be certified by a Notary Public, Justice of the Peace, Commissioner of Oaths, Medical Doctor or Minister of Religion who is authorized to perform marriages. A Consular Officer may certify the application and photographs if the individual appears in person at the Consulate.

### FEE

- One Hundred and Fifteen Dollars (CDN\$115.00)
- Payment for processing of applications can be made via:
  - Cash or **debit** card (In-person Applicants ONLY)
  - Bank draft/money order payable to **Consulate General of Jamaica** (for clients mailing in from the GTHA)

### PROCESSING TIME

- Compliant applications are processed in approximately 6-12 weeks. This includes transmission to and from the Passport, Immigration and Citizenship Agency (PICA) in Jamaica. PICA reserves the right to request additional information and documentation in support of the application.

Consulate-General of Jamaica  
303 Eglinton Avenue East  
Toronto, ON M4P 1L3