



# CONSULATE-GENERAL OF JAMAICA, TORONTO

## REQUIREMENTS FOR FIRST TIME MINOR JAMAICAN PASSPORT

A Jamaican national is eligible to apply his or her Jamaican Passport provided that he or she is in possession of a Jamaican Birth Certificate or Certificate of Citizenship.

The following **original** documents are required:

- Completed Jamaican Passport Application Form <https://www.pica.gov.jm/sites/default/files/Forms/Jamaica-Passport-Application-Compressed.pdf>
- Birth Certificate, Adoption Certificate or Citizenship Certificate;
- Marriage Certificate (where applicable);
- Official Change of Name Document e.g. Court Order, Deed Polls registered through the Courts or the Country's Record Office (where applicable);
- Valid Government issued ID (Driver's Licence, Permanent Resident Card or Passport) of parent making application;
- Two (2) identical passport sized photographs certified by a Notary Public, Justice of the Peace, Commissioner of Oaths, Medical Doctor and Minister of Religion who is authorized to perform marriages. A Consular Officer may certify the application and photographs if the individual appears in person.

### FEE

- Eighty-Five Dollars (CDN\$85.00)
- Payment for processing of applications can be made via:
  - Cash or **debit** card (In-person Applicants ONLY)
  - Bank draft/money order payable to **Consulate General of Jamaica** (for clients mailing in from the GTHA)

### PROCESSING TIME

- Compliant applications are processed in approximately 6-12 weeks. This includes transmission to and from the Passport, Immigration and Citizenship Agency (PICA) in Jamaica. PICA reserves the right to request additional information and documentation in support of the application.

**Consulate General of Jamaica, Toronto**  
303 Eglinton Avenue East  
Toronto, ON M4P 1L3