



CONSULATE-GENERAL OF JAMAICA, TORONTO

REQUIREMENTS FOR THE RENEWAL OF MINOR JAMAICAN PASSPORT

An applicant is eligible to renew his or her Jamaican Passport provided that he or she is in possession of a Jamaican Birth Certificate or Certificate of Citizenship and the passport is expired or will expire within 12 months.

The following **original** documents are required:

- Completed Jamaican Passport Application Form <https://www.pica.gov.jm/sites/default/files/Forms/Jamaica-Passport-Application-Compressed.pdf>
- Passport (current or expired)
- Birth Certificate, Adoption Certificate or Citizenship Certificate;
- Official Change of Name Document e.g. Court Order, Deed Polls registered through the Courts or the Country's Record Office (where applicable);
- Valid Government issued ID (Driver's Licence, Permanent Resident Card or Passport) of the parent submitting the application;
- Two (2) identical passport sized photographs certified by a Notary Public, Justice of the Peace, Commissioner of Oaths, Medical Doctor and Minister of Religion who is authorized to perform marriages. A Consular Officer may certify the application and photographs if the individual appears in person at the Consulate.

FEE

- Eighty-Five Dollars (CDN\$85.00)
- Payment for processing of applications can be made via:
 - Cash or **debit** card (In-person Applicants ONLY)
 - Bank draft/money order payable to **Consulate General of Jamaica** (for clients mailing in from the GTHA)

PROCESSING TIME

- Compliant applications are processed in approximately 6-12 weeks. This includes transmission to and from the Passport, Immigration and Citizenship Agency (PICA) in Jamaica. PICA reserves the right to request additional information and documentation in support of the application.

Consulate General of Jamaica, Toronto
303 Eglinton Avenue East
Toronto, ON M4P 1L3